



CFES  **FCST**

Canadian Federation
of Earth Sciences

Fédération canadienne
des sciences de la Terre

The coordinated voice for Canadian Earth Sciences | La voix coordonnée des sciences de la terre au Canada

www.CFES-FCST.ca

CFES External Engagement Director

The Canadian Federation of Earth Sciences (CFES) is seeking a Director of External Engagement. We are looking for an individual with the time and enthusiasm to be proactive in seeking out, developing and maintaining strategic relationships for CFES with key representatives of external parties relevant to our mission.

Responsibilities of this volunteer position include:

1. Establishing and maintaining strong relationships and liaison with external parties, relevant to CFES and its mission, such as key representatives of governments, NGOs, industry, academia and the media.
2. Actively seeking engagement opportunities and ideally leading one targeted new relationship campaign per year.
3. Supporting the development and release of CFES Statements, Facts Sheets and other public output - on Earth Science topics of importance to CFES stakeholders and to Canada.
4. Forming part of a team with the CFES Communications Director, Outreach Director, President-Elect (Member Organization Liaison), and the PAGSE representative to enable CFES to achieve success with its public-facing initiatives.

The Director of External Engagement is a member of the CFES Board of Directors, which is responsible for the administration of CFES and for running all its programs on behalf of CFES Council. The Board currently comprises ten directors, five of whom also serve as officers and form the Executive.

Duties as a Director include attending monthly videoconferencing Board meetings (90 minutes each) and participating in the annual 2-day face-to-face Council meeting (usually in Ottawa) and in two, mid-year, videoconference, Council update meetings (60 minutes each).

Duties concerning External Engagement are ongoing and needs dependent; they can be expected to average no more than a 1-2-hour time commitment per week over the course of a three-year term. We encourage the Director to identify and utilize additional volunteers in a support role to meet the responsibilities of the role.

CFES Board expenses and travel are covered as per the expense policy.

Those interested should contact the CFES past-president, Chair of the CFES Nominating Committee, at cfes.pastpresident@gmail.com during the nomination period.